

B'nai Shalom of Olney Nursery School

REGISTRATION REQUIREMENTS

In order to be registered for September 2010, please complete and return the enclosed registration form. Please include a \$75.00 non-refundable application fee and a non-refundable advanced tuition deposit in the amount of one month's tuition (see table below). **The tuition deposit is not required if you are signing up for the ACH payment option** (see attached ACH Payment Option Form.) The application fee and prepaid tuition deposit will hold a place for your child in B'nai Shalom of Olney Nursery School. If we do not have room to accommodate your child, all fees will be refunded.

All members of the synagogue or families who are currently in the Nursery School are eligible to register for the 2010-2011 school year, if they are in good financial standing as described in Article III, Section 5 of the Synagogue Bylaws. These families will have priority registration. **Please note that after March 5, 2010, a late fee of \$25.00 will be incurred.**

Nursery School Annual and Monthly Tuition Fees for 2010-2011

Annual Tuition Member / Non-Member	Synagogue Member Monthly Fees	Non-Member Monthly Fees
2 Day Twos – 9:30-12:00 \$1,862/\$2328	\$186.20/month	\$232.80/month
3 Day Twos – 9:30-12:00 \$2793/\$3491	\$279.30/month	\$349.10/month
4 Day Twos – 9:30-12:00 \$3,724/\$4,655	\$372.40/month	\$465.50/month
5 Day Twos – 9:30-12:00 \$4,190/\$5,237	\$419/month	\$523.70/month
2 Day Twos – 9:30-1:00 \$2,607/\$3,259	\$260.70/month	\$325.90/month
3 Day Twos – 9:30-1:00 \$3,910/\$4,888	\$391/month	\$488.80/month
4 Day Twos – 9:30-1:00 \$5,214/\$6,517	\$521.40/month	\$651.70/month
5 Day Twos – 9:30-1:00 \$5,865/\$7,332	\$586.50/month	\$733.20/month
3 Day Threes – 9:30-1:00 \$3,192/\$3,990	\$319.20/month	\$399/month
4 Day Threes – 9:30-1:00 \$4,256/\$5,320	\$425.60/month	\$532/month
5 Day Threes and Fours – 9:30-1:00 \$4,788/\$5,985	\$478.80/month	\$598.50/month

Annual Tuition Member / Non-Member	Synagogue Member Session Fees	Non-Member Session Fees
Parent/Toddler – 9:30-11:00 14 – 24 months Session I - September through December Session II – January through May	\$300/session Fee for this program must be paid in full with registration	\$385/session Fee for this program must be paid in full with registration

Optional programs:

Early Arrival (8:00 AM to 9:30 AM)	\$15.00/day
Afternoon Enrichment (1:00 to 3:00 PM)	\$16.00/day
Late Stay (3:00 PM to 6:00 PM)	\$20.00/day

Activity Fee

Activity fees need to be paid on or before August 1, 2010. The fee for the two year old program is \$65.00, the fee for the three year old program is \$80.00, and the fee for the four year old program is \$90.00.

B'nai Shalom of Olney Nursery School

Tuition Payment Options

- Ten monthly payments by check - The advanced tuition deposit will be utilized as your tenth payment. Please remember that payments are due by the **1st of each month**, beginning August 1, 2010, and ending April 1, 2011.
- ACH ("Automated Clearing House") program - Provide a current voided check, fill out the ACH form enclosed and return it to the synagogue office. The monthly amount will then be automatically debited from your checking account.
- Payments by credit card - Provide a credit card account number to B'nai Shalom with the completed authorization form and the amount will be automatically charged to your account on a monthly basis. Please note that there is a 2.5% administrative fee.

If paying by check, please mail your payments to the following address:

B'nai Shalom of Olney
18401 Burtfield Drive
Olney, Maryland 20832
Attn: Bookkeeper

Please do not put monthly tuition checks in your child's school bag. If it is more convenient, you may place your monthly payments in the Nursery School Tuition Payment/Optional Program box in the Nursery School Office. Please mark **TUITION PAYMENT** on the envelope.

We offer a 10% tuition reduction for the second child if a family has more than one child attending Nursery School during the year.

Please remember to:

- Send in your **completed application form, one month's tuition deposit, and a \$75.00 application fee by March 5, 2010**, in order for your child to be enrolled in our Nursery School Program for the 2010-2011 school year.
- **The second tuition payment and activity fee are due on or before August 1, 2010.**

B'nai Shalom of Olney Nursery School

18401 Burtfield Drive Olney, Maryland 20832
(301) 570-0699

REGISTRATION FOR ENROLLMENT -- 2010 - 2011

LAST NAME _____ CHILD'S NAME _____

BIRTH DATE _____ SEX: M ___ F ___ HOME PHONE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

FATHER'S NAME _____ E-MAIL ADDRESS _____

OCCUPATION _____ PHONE (work) _____ PHONE (cell) _____

MOTHER'S NAME _____ E-MAIL ADDRESS _____

OCCUPATION _____ PHONE (work) _____ PHONE (cell) _____

Do both parents live with child? _____ Are you B'nai Shalom of Olney members? _____

Are you interested in receiving information about B'nai Shalom of Olney membership? _____

For children who are new to B'nai Shalom of Olney, please answer the following questions, so we can properly plan for your child. Are there any special circumstances concerning your child that we should be aware of? _____

Has it ever been suggested or has your child ever received a diagnostic evaluation? If so, please explain: _____

PROGRAM REGISTRATION REQUEST: (please check desired program and circle days, where indicated)

- Two-Year-Old class - 2 days – 9:30 -12:00 M T W Th F
- Two-Year-Old class - 3 days – 9:30 -12:00 M T W Th F
- Two-Year-Old class - 4 days – 9:30 -12:00 M T W Th F
- Two-Year-Old class - 5 days – 9:30 -12:00

- Two-Year-Old class - 2 days – 9:30 -1:00 M T W Th F
- Two-Year-Old class - 3 days – 9:30 -1:00 M T W Th F
- Two-Year-Old class - 4 days – 9:30 -1:00 M T W Th F
- Two-Year-Old class - 5 days – 9:30 -1:00

- Three-Year-Old class - 3 days – 9:30 – 1:00 M T W Th F
- Three-Year-Old class - 4 days – 9:30 – 1:00 M T W Th F
- Three-Year-Old class - 5 days – 9:30 – 1:00

Four-Year-Old class - 5 days – 9:30 – 1:00

Parent/Toddler – Monday - 9:30 – 11:00

Early Arrival – 8:00 – 9:30 M T W Th F

Enrichment – 1:00 – 3:00 M T W Th F

Late Stay – 3:00 – 6:00 M T W Th F

Note: Two-Year-Olds must be 2 by 9/1/2010

B'nai Shalom of Olney Nursery School requires a non-refundable \$75.00 application fee. This application fee guarantees your child's placement in our school and assures our school of your enrollment commitment.

I have read the enclosed information and I understand and will comply with the tuition payment schedule.

(Signature of Parent)

(Date)

For office use only
Payment Date
Amount
Check No.

B'nai Shalom of Olney Nursery School

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ACH Payment Option Form

I/ We agree to pay B'nai Shalom of Olney my/our Annual BSO Costs (membership dues, mortgage service commitment, religious school, and nursery school).

I. Timing Options:

1. _____ **Monthly Payments** I/We authorize B'nai Shalom to **automatically collect** our annual school costs, which will be deducted on the 15th of **each month starting July 15, 2010, with the final payment on June 15, 2011.**

II. Method of Payment Options:

1. _____ **Checking account/ACH withdrawal** I/We authorize B'nai Shalom to automatically collect my/our annual school costs from my/our checking account. Enclosed is a **current voided check.**

Name on the account: _____

2. _____ **MASTERCARD OR VISA*** Account # _____

Name on the card: _____ Expiration date _____

**** I/We agree to the terms of payment outlined above and have indicated the method of payment that I/we have chosen for the 2010/2011 fiscal year.**

PLEASE PRINT YOUR NAME, ADDRESS, TELEPHONE NUMBER, and E-MAIL ADDRESS BELOW AND FORWARD TO B'nai Shalom of Olney, 18401 Burtfield Drive, Olney, MD 20832.

Name: _____

Address: _____

Telephone Number: _____ E-mail _____

Signature: _____ Signature: _____

* If you choose to use your credit card, there is a 2.5% administrative fee charged.

** Any optional programming will automatically be added into your monthly ACH amount and will be divided equally among the months of the session.